



## Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**We strongly advise that you contact your Community Area Manager before completing your application.**

1 - Your organisation or group			
<b>Name of organisation</b>	Wilcot Village Hall		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;"><b>e-mail</b></td> </tr> </table>		<b>e-mail</b>
	<b>e-mail</b>		
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community owned and managed village hall		
2 – Your project			
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Wilcot Village		
<b>Does your town/parish council know about your project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>What is your project?</b> <b>Important: This section is limited to 300 characters only (inclusive of spaces).</b>	The wooden folding tables in the village hall are now very old and need replacing with a more modern design which is lighter and cleaner. The current storage is not satisfactory, a trolley will take up less space and allow tables to be set up and taken down more safely and efficiently.		
<b>Where will your project take place?</b>	Village Hall		
<b>When will your project take place?</b>	2011		
<b>How many people will benefit from your project?</b>	200		
<b>How does your project demonstrate a direct link to the community plan for your area?</b>  <b>Please provide a reference/page no.</b>			

**What is the link between your project and other local priorities?** e.g. Priorities set by your area board and parish plans.

Improving facilities for local people

**How did you discover there was a need for your project and how will your project benefit your local community?**

**Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)**

We have recently carried out work on the village hall to improve safety and access. We are now working our way down the list of improvements needed and replacing the tables is an intermediate project before our next major project. The benefit will be improving the safety and use of the hall for Wilcot residents as well as the hirers who come from outside the village. That in turn should help us increase the use of the hall.

**Any other information about your project.**

We anticipate having to spend significant sums over the next few years on further external repairs and replacing the ageing play equipment on the green. Assistance with this project will allow us to start on those sooner.

### 3 - Management

**How many people are involved in the management of your group/organisation?**

**Of these, how many are:**

<b>Over 50 years</b>	<b>Male</b>	<input type="text" value="7"/>	<b>Female</b>	<input type="text" value="6"/>
<b>25 – 50 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Under 25 years</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>
<b>Disabled People</b>	<b>Male</b>	<input type="text" value="1"/>	<b>Female</b>	<input type="text"/>
<b>Black and Minority Ethnic people</b>	<b>Male</b>	<input type="text"/>	<b>Female</b>	<input type="text"/>

**If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Capital project - the tables should have a lifetime of approx 30 years.

**If you were not awarded the full amount requested, what would be the impact on your project?**

Delay to other projects.

**How will you know whether your project has made a difference in the community?**

Difficult to measure directly but residents will certainly notice the difference!

**Have you contacted Charities Information Bureau for help with your application/ to seek funding?**

Yes

No

**To who have you applied for funding for this project (other than Wiltshire Council)?**

NIL

**Have you been successful?**

Yes

No

**Have you or do you intend to apply for a grant from another area board within this financial year?**

Yes

No

**If yes, please state which ones.**

**Are you in receipt or anticipating other funding from Wiltshire Council for this project?**

Yes

No

**4 - Information relating to your last annual accounts (if applicable)**

Year ending: 2010

Month: 04

Year: 2010

**A - Total income:**

£5166

**B - Minus total expenditure:**

£9350

**Surplus/deficit for year: (A minus B)**

£-4184

**Free reserves held:**

£7493

## 5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
7 aluminium folding tables	£617	Own fundraising/reserves	£
Storage trolley	£206		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
<b>Total Project Expenditure</b>	<b>£823</b>	<b>Total Project Income</b>	<b>£</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£823
<b>Project shortfall A – B</b>	£823
<b>Award sought from Wiltshire Council Area Board</b>	£823
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

## 6 – Supporting information – Please enclose the following documentation

### Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:**

**a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?**

The current tables are braced across the middle making it difficult for wheelchair users. The new design will remove this problem

**b) How does your project work to promote inclusion, participation and good community relations?**

**c) Is your project targeted at a specific group? If yes, please tick any of the following which apply**

- Under 25's     Over 50's
- Mostly or all men/boys                       Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

**8 - Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.     Child Protection     Public Liability Insurance
  - Equal opportunities     Access audit     Environmental impact
  - Planning permission applied for (date)                      or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:**

**Date:** 26/11/2010

**Position in organisation:**

**Please return your completed application to the appropriate Area Board Locality Team**